



Second Radio Electronics Technician

MERIT PROMOTION OPPORTUNITY ANNOUNCEMENT

Announcement #	21-220-01MP
Title, Series, Grade, (Code):	Second Radio Electronics Technician 9999 - 14/15 (220)
Base Salary:	East: \$50,589 West: \$52,138 Per annum
Opening Date:	December 7, 2020
Closing Date:	December 21, 2020
Location:	Military Sealift Command (MSC) Vessels Worldwide
Who May Apply:	Open to all permanent qualified Military Sealift Command (MSC) Civil Service Mariner (CIVMARS) employees. Applicants, who previously applied under POA #20-220-01MP, must reapply, if they wish to be considered for this position.
Duties:	<p>The Second Radio Electronics Technician (RET2) is a civil service mariner (CIVMAR) employed by the Navy to serve the Military Sealift Command (MSC) onboard naval auxiliaries and hybrid-manned warships worldwide, in peace and war. MSC exists to support the joint warfighter across the full spectrum of military operations. MSC provides on-time logistics, strategic sealift, as well as specialized missions anywhere in the world, in contested or uncontested environments.</p> <p>The Second Radio Electronic Technician is part of the Communications Department and stand watches under the supervision of the Chief Radio Electronics Technician (CRET). The incumbent operates and maintains the ship's military communication suites. The incumbent will be required to fulfill the requirements set out below under some degree of guidance and supervision, which is expected to lessen as experience/training, is gained.</p> <p>The incumbent transfers information by state-of-the-art technology using tactical/or commercial satellites on a global basis and traditional RF systems. Operations are routinely performed within a battle group with specific circuits and protocol that must be utilized. Complies with COMSEC (Communications Security) and cryptographic equipment requirements on both transmission and receipt of communication signals.</p> <p>The incumbent will learn to operate, monitor and control information systems in support of worldwide telecommunications network.</p>

The incumbent will advise on capabilities, limitations and condition of equipment in his/her care as time progresses.

The incumbent performs assigned mission organizational level troubleshooting, maintenance and repair of Command, Control, Communications, Computer, and Intelligence Systems including equipment used for communication, detection, tracking, recognition and identification. Systems to be kept fully operational include ship's capability to handle two secure Fleet Broadcast Satellite Communications channels for classified message traffic send and receive tactical information, via messaging and voice.

The incumbent must possess a basic knowledge of electronic theory and be competent to perform required equipment inspection, evaluation of performance, problem troubleshooting, preventive maintenance, and limited repairs to shipboard communications systems under varying levels of supervision. The incumbent must become capable of operating radio cryptographic equipment. The incumbent must become proficient in interpretation of electronics technical manuals, drawings, specifications, and schematic drawings.

The incumbent must be capable of using diagnostic programs, electronic test equipment and tools. The incumbent must be capable in time of diagnosing problems and determining appropriate corrective action using Navy and commercial manuals. The incumbent must be knowledgeable of the Electrical Safety Program and safety requirements of the various types of equipment worked upon. In performing the work, incumbent is required to observe all safety rules to ensure personal safety and safety of co-workers. Incumbent is required to be proficient in the performance of shipboard emergency drills, performing all duties as assigned. The incumbent will be required to work aloft and over the side while maintaining antenna systems.

Incumbent must be capable of attaining and retaining a Top Secret clearance.

Must be able to use applicable software applications.

Ensures continuing application of and compliance with EEO laws, regulations and policies

Everything in this Position Description is considered to be an essential function of this position.

Performs all other duties as assigned.

<p>Minimum Eligibility Requirements:</p>	<p>Must possess and maintain valid:</p> <ol style="list-style-type: none"> 1. A US Passport. 2. Transportation workers Identification card (TWIC) and/or Department of Defense (DOD) Common Access. 3. USCG Merchant Mariner Credential (MMC). <p>AND</p> <ol style="list-style-type: none"> 4. Must have experience working in a shipboard or land based communications center or US Navy trained RM, IT, CTO, ET, DP, DS, OS, AT or other government/military/commercial environment. Experience must be within 15 years or less from the date of the announcement. <p>OR</p> <ol style="list-style-type: none"> 5. Experience working in a Communications or Information Technology Environment as Computer Telecommunications Area Master (NCTAMS); Naval Computer and Telecommunications Station (NCTS); Space and Naval Warfare Systems Command (SPAWAR); Stratascorp. LLC; Consolidated Analysis Center, Inc. (CACI) <p>COPIES OF CERTIFICATES AND DOCUMENTS ARE NOT REQUIRED BUT ARE TO BE LISTED ON THE MSC PROMOTION APPLICATION FORM UNLESS DOCUMENTATION IS SUPPORTING COMMERCIAL EXPERIENCE OTHER THAN MILITARY SEALIFT COMMAND EXPERIENCE.</p>
<p>Evaluation Criteria:</p>	<p>Applicants who meet the Minimum Eligibility Requirements described above will be further evaluated. Documented knowledge, skills, and abilities, education, training, and awards contained in the application package and resume will be reviewed and rated to determine the degree to which applicants possess the required knowledge, skills, and abilities listed below that are essential to perform the duties and responsibilities of the position for which applicants are being considered.</p> <ol style="list-style-type: none"> 1. Knowledge of requirements and procedures of the shipboard communications watch. 2. Knowledge and ability to construct and handling Naval Operational/Administrative outgoing messages for all classifications. 3. Knowledge and ability in Communication Security Material System (CMS) procedures as relating to duties/responsibilities of the CMS user in the

	<p>Communication Center.</p> <p>To earn the highest rating possible, you are encouraged to submit detailed information of the knowledge, skills, and abilities listed above. Related MSC, military, and/or commercial experience, etc., will also be part of the rating process.</p>
<p>Conditions of Employment:</p>	<ul style="list-style-type: none"> • All MSC Civil Service Marine positions are subject to random drug urinalysis testing and require participation in vaccine immunization program. In order to be permanently promoted for this position, the selectee must: • Meet the medical, dental and mental requirements, • A CIVMAR who occupies this rating or position while sailing on MSC Government Owned, Government Operated (GOGO) vessels is required to use Fall Protection Arrest System (FPAS) safety equipment in order to carry out essential functions of their rating or position. Therefore, the incumbent is required to maintain a mass body weight of no more than 295 Pounds, • Successfully complete the training requirements, • Be clear of any adverse or disciplinary action, • Be able to obtain and maintain the appropriate security clearances, • Be ready, willing, and able to physically perform the duty of this position worldwide at all times, • Be ready, willing, and able to, work in shipboard environmental conditions, and wear protective equipment worldwide at all times, and • Have overall "Good" or above evaluation ratings.
<p>How to Apply:</p>	<p>ALL documents MUST be postmarked by the cut off or closing date of this announcement (Eastern Standard Time). MSC is not responsible for obtaining documents to include in your package.</p> <p>1. Application packages will not contain national security classified information. Inclusion of classified information is a security violation and WILL disqualify an application from consideration and appropriate administrative or disciplinary action, up to and including removal, WILL be taken. Depending on the severity of the security violation, it may be considered a violation of U.S. criminal law under United States Code Title 18 or Title 50, and appropriate action taken. Should there be a desire to include information that was cited in a Bravo Zulu message regarding performance, the applicant can cite the message DTG and include pertinent UNCLASSIFIED comments in their resume or elsewhere in the application. No change from previous guidance.</p>

2. In order to preclude any Privacy Act, HIPAA or other like violations, applications shall not include date of birth, full Social Security Number, references to religion, national origin, sex, race, etc., photographs, CD's, news clippings or medical information/records. With regard to news clippings, articles, or the like - if these documents contain information, experience or accomplishments that are in direct relation to the position that the applicant is applying for, he/she may reference them with a summarized explanatory note. Where and how to do that is left to the applicant's discretion. No change from previous guidance.

3. Application packages are to be one-sided and shall not exceed 35 pages (evaluations are excluded from this page limitation). Application packages shall not be stapled, taped, spiral bound, or placed in three ring binders. A paper clip, binder clip, or folder is recommended. Standard business format and font, to the extent practicable (i.e. Courier New, 12 pitch), is recommended. Application packages that exceed the page limitation WILL NOT be considered. No change from previous guidance.

4. As noted above, application packages **SHALL NOT** exceed 35 one-sided pages. The following documents are required and are to be packaged in the following order:

a. Completed MSC Promotion Application.

b. Resume. All resumes must show sufficient experience and/or education, knowledge, skills, and abilities to perform the duties of the specific position for which applicants are being considered in order to receive maximum credit. Resumes shall include the following information:

(1) Full name.

(2) Highest CIVMAR permanent position held and inclusive dates.

(3) Relevant work experience within the last 5 years including paid and non paid public or private sector work experience related to the job for which applying.

(4) Colleges or universities name, city, and state (with zip code), major(s), type and year of any degree received (if no degree, show total credits earned and indicate whether semester or quarter hour).

	<p>c. Summary of ship assignments including position held and dates assigned for at least the last five (5) years. However, if this information is already contained in the resume it is not necessary to duplicate it.</p> <p>d. Job related training courses (list courses with title and date completed only). Do not submit copies of course completion certificates.</p> <p>e. Job related honors, awards, and special accomplishments; for example, Military, Government, or recognized professional organizations related to the maritime field and performance awards (give date, type, and short synopsis of accomplishment but do not send documents).</p> <p>f. Last five (5) years of evaluations signed by supervisory chain-of-command this can include MAP Evaluations. Note that MAP evaluations submitted will be used to validate the HRMS database and will be extracted from the "package" once the MAP HRMS data is identified. Evaluations do not count against the 35 page limitation.</p> <p>5. Except as otherwise stated in the advisory and the specific POA to which the applicant is responding, the overall score will be reduced if the applicant fails to submit required information according to the instructions contained in the advisory or POA.</p> <p>6. Failure to submit required information to show that you meet the minimum qualifications as outlined in the POA will result in the applicant being found ineligible.</p> <p>7. All applications and supporting documents will become the property of MSC and will not be returned to the applicant once submitted. Applicants are encouraged to make copies prior to submission.</p> <p>8. Any questions may be directed to the MSC Employment Division via email at MSCPOAInbox@navy.mil. Inquiry responses will be provided within 2 business days.</p>
<p>How To Contact Us:</p>	<p>Completed application packages will be accepted via Regular mail, FedEx, Email, Fax, and hand-delivered.</p> <ul style="list-style-type: none"> • Mail completed packages to: Military Sealift Command Attn: Marine Employment Division N121 Bldg SP-64, 471 East C Street Norfolk, VA 23511-2419 • Fax completed packages to the MSC Marine Employment

	<p>Division at (757) 443-2936.</p> <ul style="list-style-type: none"> • Email packages to: MSCPOAInbox@navy.mil (Subject line of email should contain the announcement number and position title.) • Hand Deliver completed packages to the MSC Marine Employment Division, Bldg SP-312, 581 A Street, Norfolk, VA 23511
NOTE:	<p>FAILURE TO PROVIDE THE REQUIRED INFORMATION REQUESTED FOR THIS POSITION WILL ADVERSELY AFFECT YOUR ELIGIBILITY.</p> <p>Federal job applicants who make a false statement in any part of the application could be turned down for the job; fired after beginning work; or subject to fine, imprisonment (U.S. Code, title 18, section 1001), or other disciplinary action.</p>
MILITARY SEALIFT COMMAND IS AN EQUAL OPPORTUNITY EMPLOYER.	<p>All applicants meeting minimum qualifications will receive consideration without regard to age, sex, race, color, religion, national origin, lawful political affiliation, non-disqualifying disability, marital status, sexual orientation, ethnicity, other personal condition unrelated to the applicant's basic ability to perform satisfactory. Please visit http://www.msc.navy.mil/civmar/eo.htm for more information. The agency provides reasonable accommodation to applicants with disabilities, where appropriate. Determinations of whether an accommodation is appropriate shall be made by the agency as soon as practicable, after the initial application process and shall be made with regard to all applicable statutes and regulations. If assistance is required to complete the application process, interested applicants should send an email to MSCPOAInbox@navy.mil and/or refer to the "How to Apply" section of this announcement.</p>

